

PARLIAMENT
REPUBLIC OF TRINIDAD AND TOBAGO

BUDGET GUIDE

PREPARED BY:
THE OFFICE OF THE PARLIAMENT

HEAD 06: SERVICE COMMISSIONS DEPARTMENT

ALLOCATION: $112,438,400

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About this Guide

This guide provides a summary of expenditure for the Service Commissions Department for the period 2023-2027. It provides Members of Parliament and stakeholders with an overview of the Department's responsibilities. The primary purpose of this guide is to consolidate the information contained in the various Budget Documents pertaining to the Service Commissions Department and provide readers with an analysis of that information. This guide is based primarily on:

- the Draft Estimates of Recurrent Expenditure 2027;
- the Draft Estimates of Development Programme 2027; and
- the Public Sector Investment Programme 2027.

Overview of Head 06: Service Commissions Department

$110,644,400 2027 Estimates of Recurrent Expenditure	$1,794,000 2027 Estimates of Development Programme
$112,438,400 2027 Total Allocation[1]	0.15% % of National Budget[2]

[1] Total Allocation = Recurrent Expenditure + Development Programme

[2] National Budget is calculated by adding the Total Recurrent Expenditure and Total Consolidated Fund. Head 18 –Ministry of Finance, Sub-Head 04 – Current Transfers and Subsidies, Sub-Item 11- Infrastructure Development Fund (IDF) (Infrastructure Development Fund allocation is part of the Ministry of Finance allocation for the financial year. Therefore, the total recurrent expenditure for the Department does not include the IDF funding.
Therefore, Percentage of the National Budget = [(Department's Recurrent Expenditure + Department's Consolidated Fund) ÷ (National Budget)] × 100

About the Service Commissions Department[3]

Executive Leadership

Director of Personnel Administration: Mr. Corey Harrison
Deputy Director of Personnel Administration: Ms. Helen Warner
Deputy Director of Personnel Administration: Mrs. Joy Seepersad Boodhoo

Vision:

A team of human resource specialists committed to excellence in service and meeting customer needs through timely and quality services.

Mission:

To revolutionize SCD processes and services by leveraging technology to provide robust advisory services to our clients, support the Commission's monitoring and policy responsibilities and to do so through our core values.

Core Values:

- Integrity
- Professionalism
- Fairness
- Results Driven
- Confidentiality
- Appreciation
- Innovation
- Accountability
- Agility

Functions:

- Appointments
- Promotions
- Transfers
- Exercise of Disciplinary Control

Commissions:

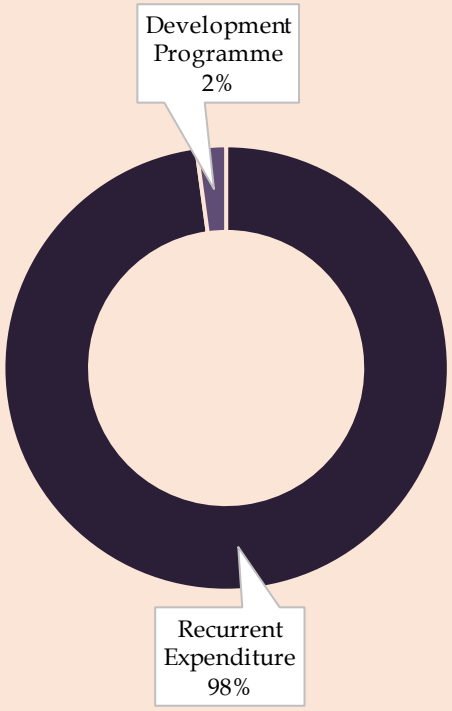
- Judicial and Legal Service Commission
- Police Service Commission
- Public Service Commission
- Teaching Service Commission

[3] Service Commissions Department Website. Accessed on: August 10, 2026. https://scd.org.tt/about-us/vision-mission-core-values.html

Review of Budget 2026 Allocation

Budget Allocation: October 2025

Summary of Budget Allocation: October 2025



Recurrent Expenditure	$90,913,350
Development Programme	$2,000,000
Total	$92,913,350

The Department's total allocation as a percentage of the National Budget for the period 2023-2027

Year [4]	Total Allocation[5]	National Budget[6]	Percentage of National Budget
2023	$80,853,175	$69,379,928,103	0.12%
2024	$82,390,880	$63,674,007,590	0.13%
2025	$89,392,504	$65,450,506,594	0.14%
2026	$83,848,800	$76,782,919,774	0.11%
2027	$112,438,400	$73,542,254,357	0.15%

[4] For the Fiscal Years 2023-2025, actual figures were used to calculate the total allocation. However, estimates were used to calculate the total allocation for the Fiscal Years 2026 (Revised) and 2027.
[5] Total Allocation for the Service Commissions Department =Recurrent Expenditure + Consolidated Fund Expenditure
[6] The National Budget =Recurrent Expenditure + Development Programme Expenditure: Consolidated Fund

The Department's Total Allocation as a Percentage of the National Budget by Subhead

0.16%	0.07%
Recurrent Expenditure[7]	Consolidated Fund[8]

0.15%
Total Percentage[9]

[7] Recurrent Expenditure as a Percentage of Total Recurrent Expenditure = $\left(\frac{\text{Ministry's Recurrent Expenditure}}{\text{Total Recurrent Expenditure}}\right) \times 100$

[8] Consolidated Fund as a Percentage of Total Consolidated Fund = $\left(\frac{\text{Ministry's Consolidated Fund Allocation}}{\text{Total Consolidated Fund}}\right) \times 100$

[9] Percentage of the National Budget = $\left[\frac{(\text{Ministry's Recurrent Expenditure} + \text{Ministry's Consolidated Fund})}{\text{National Budget}}\right] \times 100$

Where the Department spends its money



01 Personnel Expenditure: **$ 76,617,400**



03 Minor Equipment Purchases: **$120,000**



Consolidated Fund (DP): **$1,794,000**



02 Goods and Services: **$33,507,000**

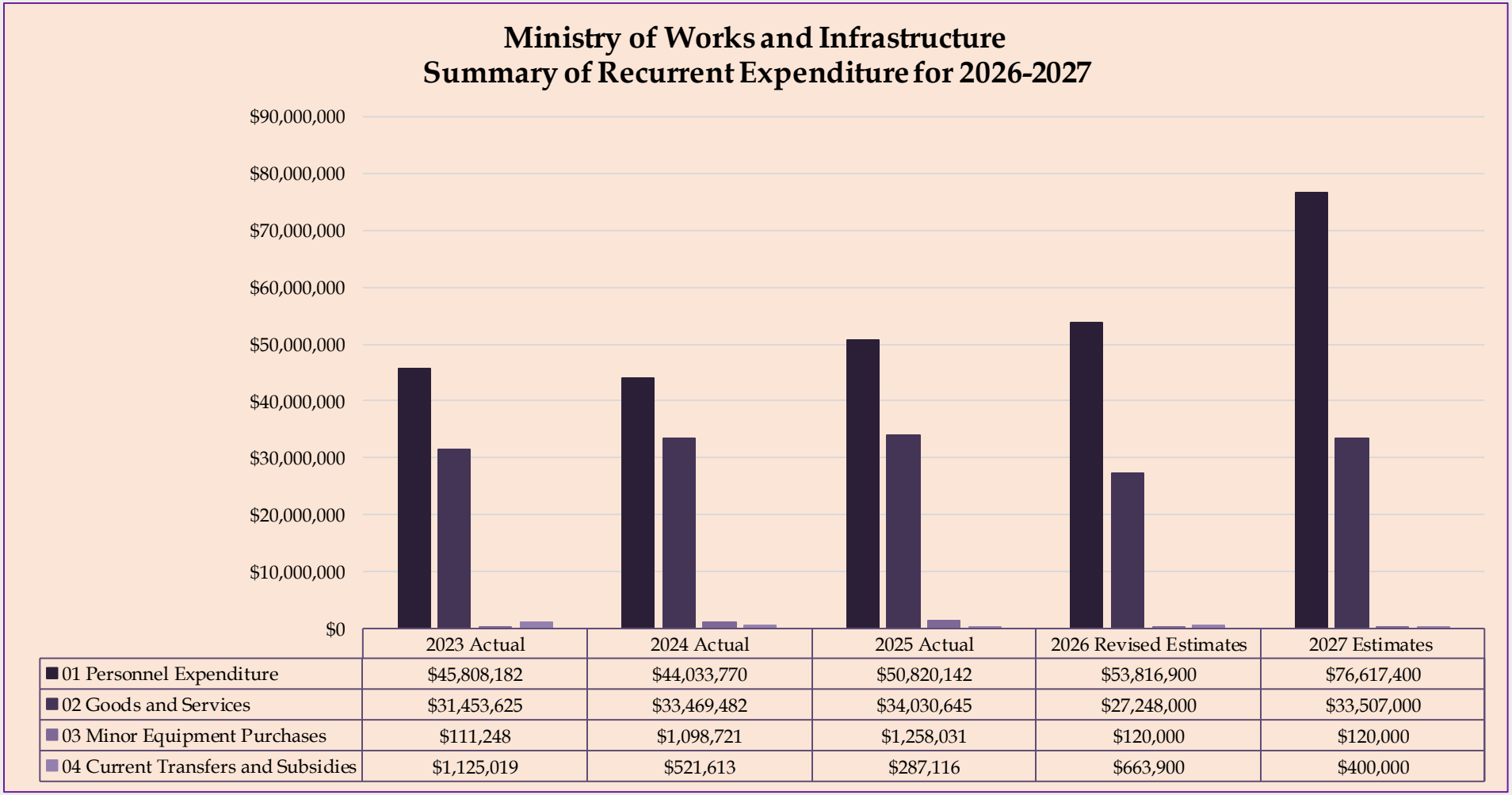


04 Current Transfers and Subsidies:

$400,000

Summary of Recurrent Expenditure for the period 2023-2027[10]

The Graph below illustrates the budget allocation of the Service Commissions Department Recurrent Expenditure for the financial years 2023-2027.



	2023 Actual	2024 Actual	2025 Actual	2026 Revised Estimates	2027 Estimates
01 Personnel Expenditure	$45,808,182	$44,033,770	$50,820,142	$53,816,900	$76,617,400
02 Goods and Services	$31,453,625	$33,469,482	$34,030,645	$27,248,000	$33,507,000
03 Minor Equipment Purchases	$111,248	$1,098,721	$1,258,031	$120,000	$120,000
04 Current Transfers and Subsidies	$1,125,019	$521,613	$287,116	$663,900	$400,000

[10] Ministry of Finance, Draft Estimates of Recurrent Expenditure 2027. Accessed on: October 14, 2026. Available on: https://www.finance.gov.tt/wp-content/uploads/2026/10/PRINT-VERSION-Recurrent-Expenditure-2027.pdf

Analysis of Summary of Recurrent Expenditure[11]

Recurrent Expenditure refers to expenditure incurred in the day-to-day operations of the Department for Personnel Expenditure, Goods and Services, Minor Equipment Purchases and Current Transfers and Subsidies. Recurrent Expenditure for Fiscal Year 2027 is **$110,644,400**.

- Recurrent Expenditure **(Revised)** for Fiscal Year 2026 was **$81,848,800**. Comparing this figure with the estimated figure for Recurrent Expenditure in Fiscal Year 2027, the allocation increased by **$28,795,600** or **35.18%.**

- Over the period **2023 to 2027**, the largest portion of the allocation has gone to **Sub-Head 01 Personnel Expenditure.** For Fiscal Year **2027** Personnel Expenditure is approximately **69.25**% of total recurrent funding for the Department**.**

- **Sub-Head 02 Goods and Services** received the **second largest** portion of the allocation and fluctuated over the period **2023-2027**. Comparing Fiscal Year **2026 Revised Estimate** of **$27,248,000** to Fiscal Year **2027 Estimate** of **$33,507,000** the allocation increased by **$6,259,000** or **7.65**%.

- **Sub-Head 03 Minor Equipment Purchases** received no allocation for Fiscal Year 2027.

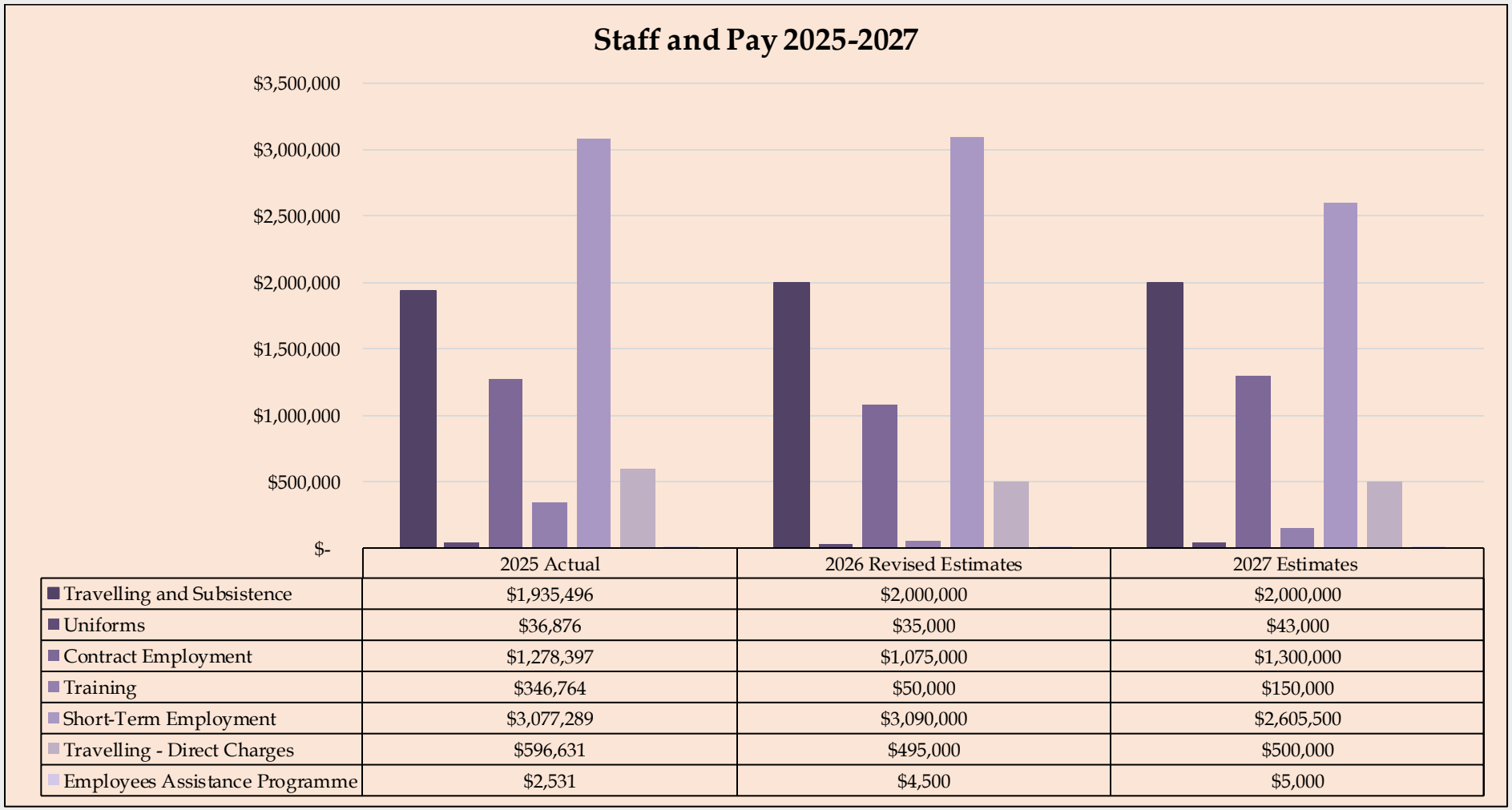
- In Fiscal Year 2027, **Sub- Head 04 Current Transfers and Subsidies** received **$400,000** or **0.36**% of the total allocation when compared to the Fiscal Year 2026 Revised Estimate, there was a decrease of **$263,900.**

- The actual/estimated expenditure has fluctuated over the five (5) year period from a low of **$78,498,074** in the fiscal year **2023** to a high of **$110,644,400** in the Fiscal Year **2027**.

[11] Draft Estimates of the Recurrent Expenditure for the Financial Year 2027. Accessed on: October 14, 2026. Available on: https://www.finance.gov.tt/wp-content/uploads/2026/10/PRINT-VERSION-Recurrent-Expenditure-2027.pdf

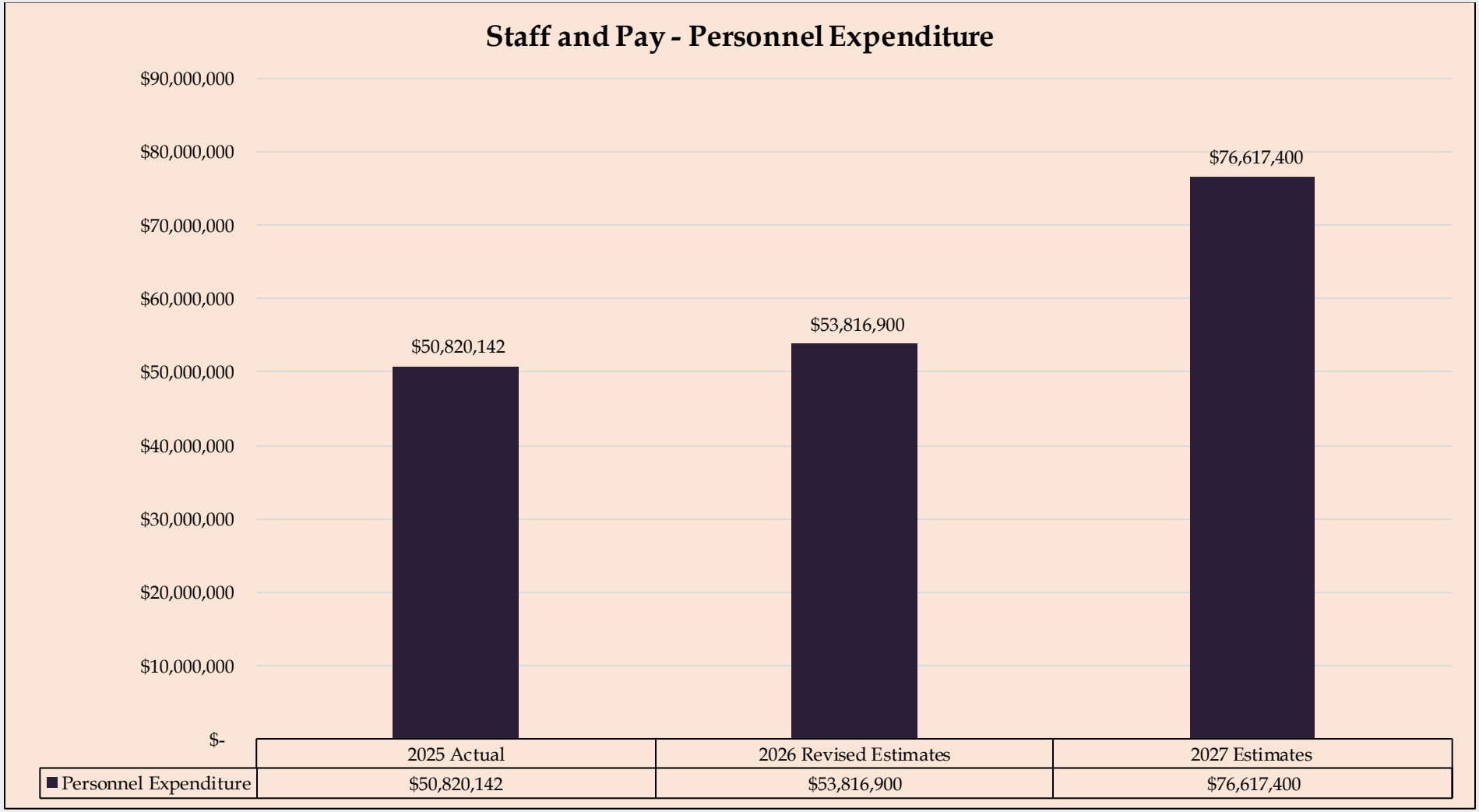
Staff and Pay

The allocation of staff expenditure for the fiscal year 2027 is **$83,220,900** which represents an increase of **$22,654,500** or approximately **37.40%** from the last fiscal year 2026 (Revised). The following charts provides a breakdown of all staff related expenditure for the period 2025 to 2027[12].



	2025 Actual	2026 Revised Estimates	2027 Estimates
Travelling and Subsistence	$1,935,496	$2,000,000	$2,000,000
Uniforms	$36,876	$35,000	$43,000
Contract Employment	$1,278,397	$1,075,000	$1,300,000
Training	$346,764	$50,000	$150,000
Short-Term Employment	$3,077,289	$3,090,000	$2,605,500
Travelling - Direct Charges	$596,631	$495,000	$500,000
Employees Assistance Programme	$2,531	$4,500	$5,000

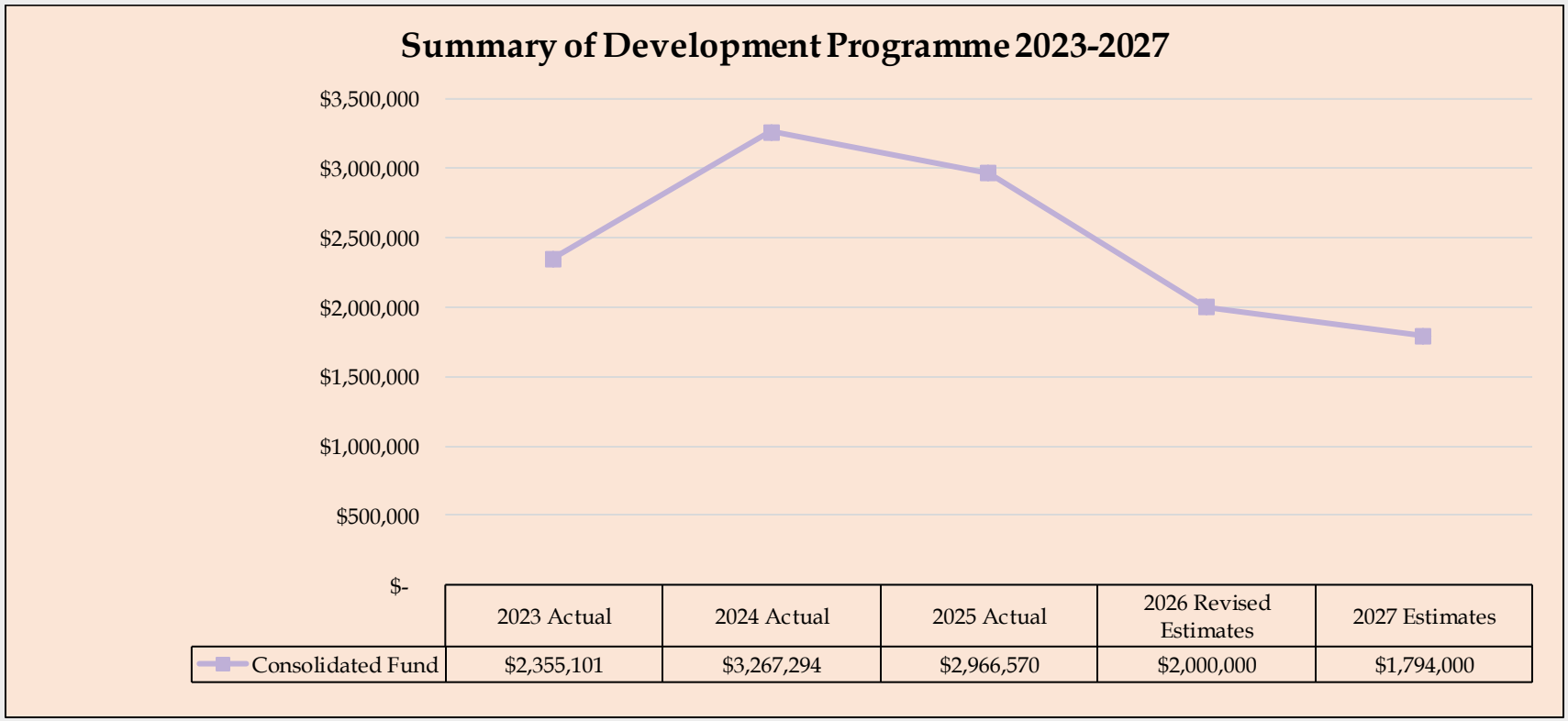
[12] Draft Estimates for Details of Estimates of Recurrent Expenditure for the Financial Year 2027. Accessed on: October 14, 2026. Available on: https://www.finance.gov.tt/wp-content/uploads/2026/10/PRINT-VERSION-Recurrent-Expenditure-2027.pdf


Staff and Pay - Personnel Expenditure
$90,000,000
$80,000,000
$70,000,000
$60,000,000
$50,000,000
$40,000,000
$30,000,000
$20,000,000
$10,000,000
$-
$50,820,142
$53,816,900
$76,617,400
2025 Actual
2026 Revised Estimates
2027 Estimates
Personnel Expenditure
$50,820,142
$53,816,900
$76,617,400

Summary of Development Programme Expenditure for the period 2023-2027

Development Programme is capital expenditure aimed at improving and enhancing development in different areas of Trinidad and Tobago which includes; human resources, economic and social development. The allocation to the Ministry of Service Commissions Department for development programmes and projects for fiscal year **2027** = **$1,794,000**[13]. These funds are presented in two parts as follows:

- Funds disbursed directly from the Consolidated Fund = **$1,794,000** and represent **100**% of the total development programme allocation to the Ministry.



	2023 Actual	2024 Actual	2025 Actual	2026 Revised Estimates	2027 Estimates
Consolidated Fund	$2,355,101	$3,267,294	$2,966,570	$2,000,000	$1,794,000

[13] Draft Estimates of Development Programme for the Financial Year 2027. Accessed on: October 14, 2026. Available on: https://www.finance.gov.tt/wp-content/uploads/2026/10/PRINT-VERSION-Development-Programme-2027.pdf

Details of the Consolidated Fund by Item[14]



005 Multi – Sectoral and Other Services: **$1,794,000**

[14] Draft Estimates of Development Programme for the Financial Year 2027. Accessed on: October 14, 2026. Available on: https://www.finance.gov.tt/wp-content/uploads/2026/10/PRINT-VERSION-Development-Programme-2027.pdf

Public Sector Investment Programme 2027[15]

Project Name	Planned Activities for 2027
Implementation of an Electronic Documents Records Management System Project	The Service Commissions Department will further its digitisation thrust with the continuation of the Implementation of an Electronic Document Management System project. An allocation of $1.8 million will be directed towards the continued rollout of the system to pilot business units.

[15] Public Sector Investment Programme 2027. Accessed on: October 14, 2026. https://www.finance.gov.tt/wp-content/uploads/2026/10/PSIP-TRINIDAD-2027-DIGITAL-FINAL.pdf

Status of Projects from Fiscal Years 2023-2026

For the fiscal years 2023-2026 the following projects were scheduled for implementation under the Service Commissions Department, and therefore warrant further inquiry regarding implementation status and progress towards completion[16]:

Projects/Programmes	2023 Actual	2024 Actual	2025 Actual	2026 Revised Estimates	2027 Estimates
09/005/06/A006 Implementation of an Electronic Document Management System	2,355,101	3,267,294	2,966,570	2,000,000	1,794,000

[16] Draft Estimates of Development Programme for the Financial Year 2026. Accessed on October 14, 2026. Available on: https://www.finance.gov.tt/wp-content/uploads/2026/10/PRINT-VERSION-Development-Programme-2027.pdf

Terms to Know

Term	Definition
Budget	An itemized summary of estimated or intended expenditures for a given period along with proposals for financing them. The budget is the main economic policy tool of the government and indicates how it plans to use public resources to meet policy goals.
Budget Statement	A listing of planned revenue and expenditure for a given period of time.
Consolidated Fund	This fund refers to all revenues (taxes, custom duties and interest) or other monies raised or received by Trinidad and Tobago. Funds appropriated by Parliament and authorized for meeting expenditure for the service of Trinidad and Tobago are taken from the Consolidated Fund.
Departments	Departments refer to governmental organizations not headed by a Minister that deal with a particular area of interest that may cover matters where direct political oversight is inappropriate or unnecessary
Development Programme	Development Programme refers to capital expenditure aimed at improving and enhancing development in different areas of Trinidad and Tobago which includes human resources, economic and social development. The monies used to fund Development Programme expenditure are derived from two sources namely the Consolidated Fund and the Infrastructure Development Fund
Draft Estimates Details of Estimates of Recurrent Expenditure	This document provides details at sub-item level for a three-year period of the Recurrent Expenditure Budget for each Head of Expenditure and a Summary of Recurrent Expenditure totals by Head. It also includes a Chart of Accounts and classification of Expenditure Sub-items under the Personnel Expenditure, Goods & Services and Minor Equipment Purchases Sub-Heads.
Draft Estimates of Development Programme	This document provides a summary and details of all projects for the Consolidated Fund covering a three-year period for the Heads of Expenditure of Ministries/Departments and the THA. It also includes a summary and details of projects falling under Head 701 - IDF for the same three-year period.

Term	Definition
Draft Estimates of the Revenue and Expenditure of the Statutory Boards and Similar Bodies and of the Tobago House of Assembly	This document provides details of the Budget (Revenue/Income and Expenditure) at sub-item level for all Statutory Boards and other Similar Agencies and the Tobago House of Assembly (THA). It also includes a Chart of Accounts and classification of Expenditure Sub-items under the Personnel Expenditure, Goods and Services and Minor Equipment Purchases Sub Heads.
Expenditure	Spending to fulfill a government obligation, generally by issuing a cheque or disbursing cash. Expenditure is sometimes distinguished between capital and current. Capital expenditures are investments in physical assets, such as roads and buildings that can be used for a number of years. Current expenditures reflect spending on wages, benefit payments, and other goods or services that are consumed immediately.
Head of Expenditure	This refers to all Ministries / Departments or State Agencies that make up the Schedule to the Appropriation Bill.
Infrastructure Development Fund (IDF)	This fund refers to the mechanism used, in the main, to finance capital projects being implemented by existing and newly established special-purpose state entities to execute projects assigned to them by ministries, the Tobago House of Assembly and other state agencies. Importantly, monies utilized from this Fund must be approved by of the Parliament.
Public Sector Investment Programme (PSIP)	The Public Sector Investment Programme (PSIP) is a strategic investment management tool used by the Government of the Republic of Trinidad and Tobago to transform its vision and policies into tangible programmes and projects. The PSIP is aligned to the Policy Framework of the Government of Trinidad and Tobago. This Framework articulates the Government's strategic vision to create a nation where families thrive, young people succeed, and communities grow stronger through responsible governance and forward-thinking policies. This vision is to be achieved through socio-economic transformation

Term	Definition
	driven by strategic diversification, targeted investments, technological advancements, innovation, safer communities, sustainable employment opportunities, and robust public-private sector collaboration. In accordance with the Policy Framework of the Government of Republic of Trinidad and Tobago, the planned programme of works will focus on advancing programmes and projects in the following priority sectors: • Agriculture and Food Security; • Artificial Intelligence, Digital Transformation, New Media, and Social Media; • Ease of Doing Business; • Economic Diversification; • Education Policy Direction; • Government Efficiency; • Healthcare Reform; • Crime and Justice Reform; •Housing; • Regenerative Economy; • Sports Development; • Tourism Growth; • Transport; • Youth Development; and •Workers Agenda.
Recurrent Expenditure	Recurrent expenditure refers to all payments other than for capital assets. Recurrent Expenditure for Trinidad and Tobago is broken down into the following subheads: Personnel Expenditure includes salaries of employees in the Public Service; Goods and Services includes office supplies, contract employment, maintenance of vehicles etc.; Minor Equipment Purchases includes wireless equipment, cell phones, vacuum cleaners, etc.; Current Transfers and Subsidies includes allocations to non-profit institutions, regional organizations, state enterprises, etc.; and Current Transfers to Statutory Boards and Similar Bodies includes allocations to the Tobago House of Assembly, statutory boards and all local government bodies.
Social Sector Investment Programme (SSIP)	The Social Sector Investment Programme (SSIP) delivers a people-first, systems-strong agenda, protecting vulnerable incomes, unlocking human capital, speeding healthcare throughput, building safe and resilient communities, and tightening value-for-money across the social sector. The SSIP is anchored in

Term	Definition
	the Government's vision to achieve the Sustainable Development Goals through its programmes and projects. The SSIP is guided by the Government's National Policy Framework.
Statutory Authority	"Statutory Authority" means a local authority and any commission, board, committee, council or body (whether corporate or unincorporated) established by or under an Act other than the Companies Act declared by the President under section 3 to be subject to the provisions of this Act.
State Enterprises' Investment Programme (SEIP)	The State Enterprises' Investment Programme (SEIP) focuses on capital infrastructure projects undertaken by State Enterprises and Statutory Authorities in the following areas: energy, electricity, transport, tourism, communication, education and training, community, housing, health, public order and safety and public administration. The SEIP is financed through internally generated funds and loans serviced by either the Agencies or Government.

General Useful Information

Documents	Web Link
Parliament Website	https://www.ttparliament.org/
Parliament Youtube Channel	https://www.youtube.com/channel/UCDvTAcd3t8yEAIiM-Ck49lg
Budget Statement 2027	https://www.finance.gov.tt/publications/national-budget/budget-statements/
Draft Estimates of Recurrent Expenditure for the Financial Year 2027.	https://www.finance.gov.tt/wp-content/uploads/2026/10/PRINT-VERSION-Recurrent-Expenditure-2027.pdf
Draft Estimates of Development Programme for the Financial Year 2027.	https://www.finance.gov.tt/wp-content/uploads/2026/10/PRINT-VERSION-Development-Programme-2027.pdf
Draft Estimates of the Revenue and Expenditure of the Statutory Boards and Similar Bodies and the Tobago House of Assembly for Financial Year 2027.	https://www.finance.gov.tt/wp-content/uploads/2026/10/PRINT-VERSION-Statutory-Board-2027.pdf
Public Sector Investment Programme 2027.	https://www.finance.gov.tt/wp-content/uploads/2026/10/PSIP-TRINIDAD-2027-DIGITAL-FINAL.pdf
Social Sector Investment Programme 2027.	https://www.finance.gov.tt/wp-content/uploads/2026/10/SSIP-2027-for-web-1.pdf

State Enterprises Investment Programme 2027.	https://www.finance.gov.tt/state-enterprise-investment-programme-2027/
Public Sector Investment Programme Tobago 2027.	https://www.finance.gov.tt/wp-content/uploads/2026/10/PSIP-TOBAGO-2027-DIGITAL-FINAL.pdf
Estimates of Recurrent Expenditure for the Financial Year 2026.	https://www.finance.gov.tt/wp-content/uploads/2026/03/Estimates-of-Recurrent-Expenditure-2026.pdf
Estimates of Development Programme for the Financial Year 2026.	https://www.finance.gov.tt/wp-content/uploads/2026/03/Estimates-of-Development-Programme-2026.pdf
Estimates of the Revenue and Expenditure of the Statutory Boards and Similar Bodies and the Tobago House of Assembly for Financial Year 2026.	https://www.finance.gov.tt/wp-content/uploads/2026/03/Estimates-of-the-Revenue-and-Expenditure-of-the-Statutory-Boards-and-Similar-Bodies-and-of-the-Tobago-House-of-Assembly-2026.pdf
Public Sector Investment Programme 2026.	https://www.finance.gov.tt/wp-content/uploads/2025/08/PSIP-Trinidad2025-Final-Digital.pdf
Social Sector Investment Programme 2026.	https://www.finance.gov.tt/wp-content/uploads/2025/08/SSIP-2026.pdf
State Enterprises Investment Programme 2026.	https://www.finance.gov.tt/wp-content/uploads/2025/10/SEIP-2026-for-web.pdf
Public Sector Investment Programme Tobago 2026.	https://www.finance.gov.tt/wp-content/uploads/2026/10/PSIP-TOBAGO-2027-DIGITAL-FINAL.pdf

Auditor General Report	https://auditorgeneral.gov.tt/sites/default/files/Auditor%20General%27s%20Report%202025.pdf