



SERVICE COMMISSIONS DEPARTMENT

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In replying, the above number and date of this letter should be quoted

19th December, 2019

Mrs Jacqui Sampson-Meiguel
Clerk of the House
Office of the Parliament
Level G-9, Tower D
The Port of Spain International Waterfront Centre
1A Wrightson Road
Port of Spain

Dear Madam

Re: The Nineteenth Report of the Public Administration and Appropriation Committee on the Examination of the expenditure and internal controls of the Ministry of Works and Transport

Your letter Parl: 5/6/2 dated 2nd December, 2019 on the subject at caption, refers.

The status of the Internal Audit Offices on the establishment of the Ministry of Works and Transport as at 4th December 2019 is provided in the attached statement.

Yours respectfully,

Director of Personnel Administration (Ag.)

SERVICE COMMISSIONS DEPARTMENT

Status of the Internal Audit Offices on the Staff Establishment of the Ministry of Works and Transport as at December 2019

Office	Salary Range	No. offices on the Staff Establishment	No. of Substantive Holders	No. of Vacant Offices	No. of Vacant Offices with Bodies	No. of Vacant Offices without Bodies	Remarks
Auditor III	53	1	1	1	0	0	Public Service Commission (PSC) filled the vacant office. The Commission's decision was conveyed to the Permanent Secretary Ministry of Works and Transport by memorandum dated 24 th May, 2019
Auditor II	42E	2		2	1	0	PSC filled the vacant office. The Commission's decision was conveyed to the Permanent Secretary Ministry of Works and Transport by memorandum dated 4 th September, 2019
Auditor I	35F	4	1	3	3	0	PSC filled all these offices at its meeting of 17 th December, 2019. The memorandum conveying the Commission's decision will be sent to the Permanent Secretary accordingly.
Auditing Assistant	30C	13	5	8	8	0	
Clerk II	20C	2	0	2	2	0	Steps have been initiated to fill the generic offices of Clerk II and I throughout the public service by the end of the May, 2020.
Clerk I	14	1	0	1	1	0	
TOTAL		23	7	17	15	0	