



Government of the Republic of Trinidad and Tobago

Ministry of Community Development,
Culture and the Arts
Office of the Permanent Secretary

CDCA:GA: 1/1/6 Vol I

October 30, 2017

Clerk of the House
Office of the Parliament
Republic of Trinidad and Tobago
Level G-8 Tower D
The Port of Spain International Waterfront Centre
1A Wrightson Road
Port of Spain

Dear Madam,

**The Fourth Report of the Public Administration and Appropriations Committee, on
Examination of the System of Internal Audit within the Public Service**

Reference is made to correspondence **Parl.: 5/7/36 dated October 4, 2017** on the captioned subject.

The following is a response to the recommendation stated in the captioned report, that:

Recommendation:

- **The Ministry should provide a Status Report to the Committee on the progress made with respect to the strengthening of the Internal Audit Unit by November 30, 2017.**

In this regard, I am to advise as follows:

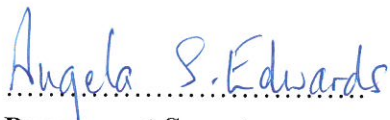
- I. The Internal Audit Unit of the Ministry of Community Development, Culture and the Arts comprised the following positions when it was formed in 2015 by Cabinet Minutes 59 (2nd Session) 2015/10/01 and 452 (2nd Session) 2015/12/2017:-
 - 1 Auditor II
 - 1 Auditor I
 - 2 Auditing Assistants
 - 2 Business Operating Assistants

II. On the advice of the Auditor General, the two (2) Business Operating Assistants were removed from the Internal Audit Unit and replaced by public officers.

III. The Internal Audit Unit has its full complement of staff as follows:

- 1 Auditor II (Ag)
- 1 Auditor I (Ag) with effect from October 2, 2017
- 1 Auditing Assistant (Ag) with effect from April 26, 2017
- 1 Auditing Assistant (Ag) with effect from July 5, 2017
- 1 Clerk III (Ag); and
- 1 Clerk II (Ag)

Respectfully



Permanent Secretary

Ministry of Community Development, Culture and the Arts